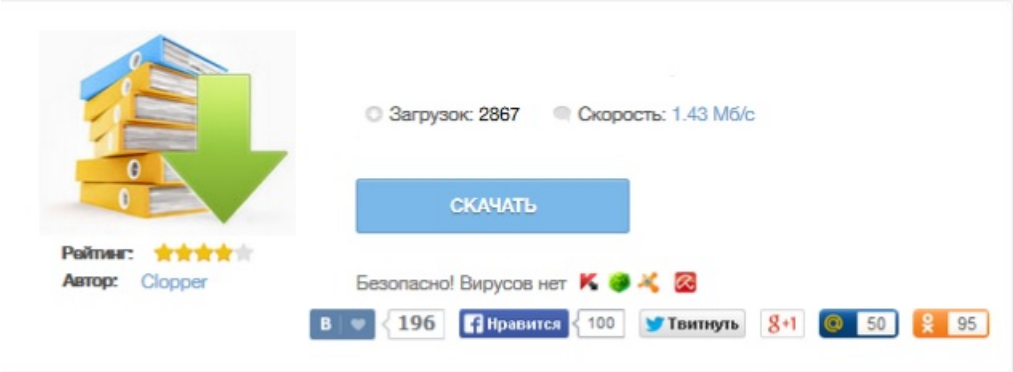бланк для посылки укрпочта