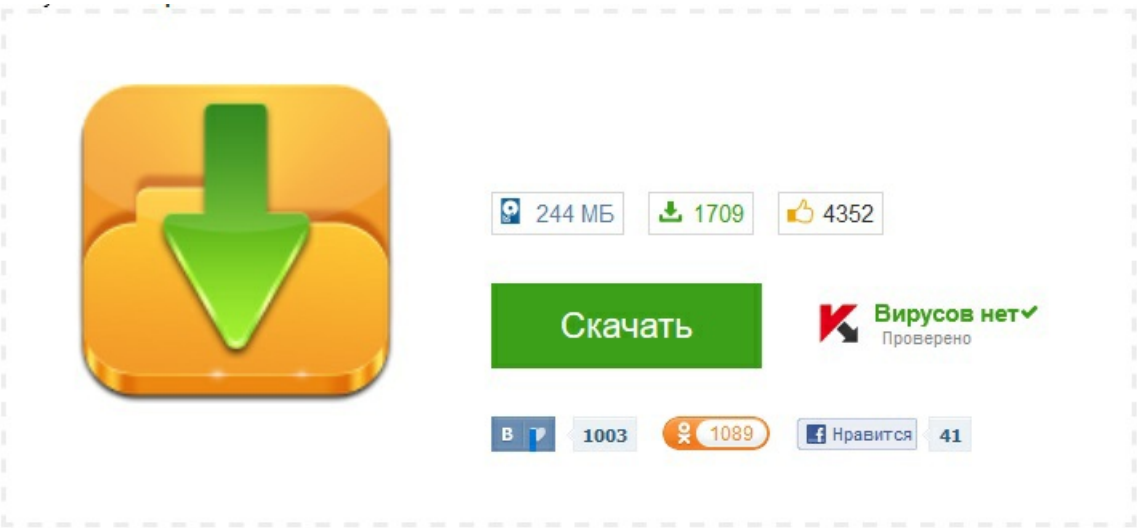бланк группа допуска