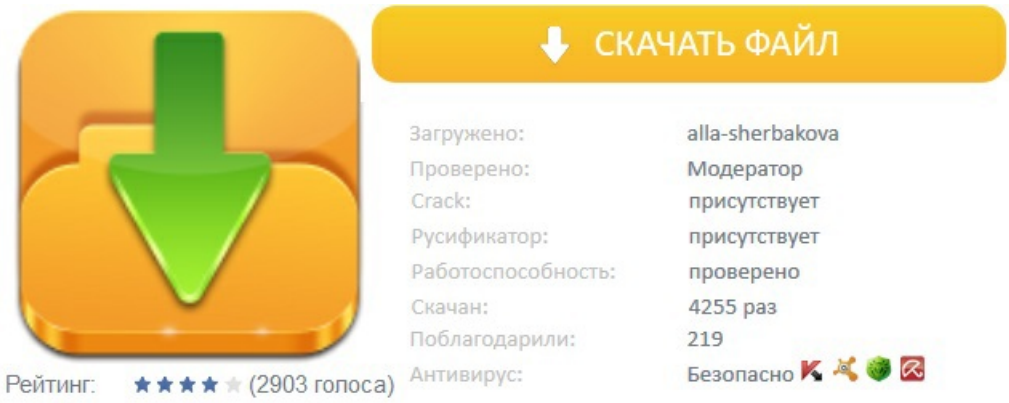путевой лист бланк 3