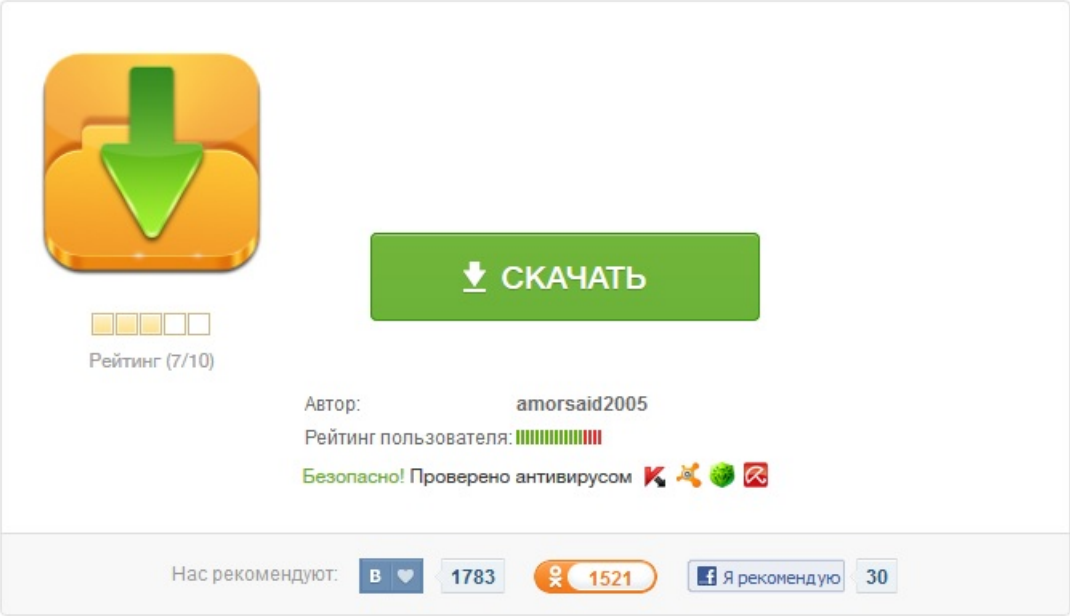бланк часы работы магазина