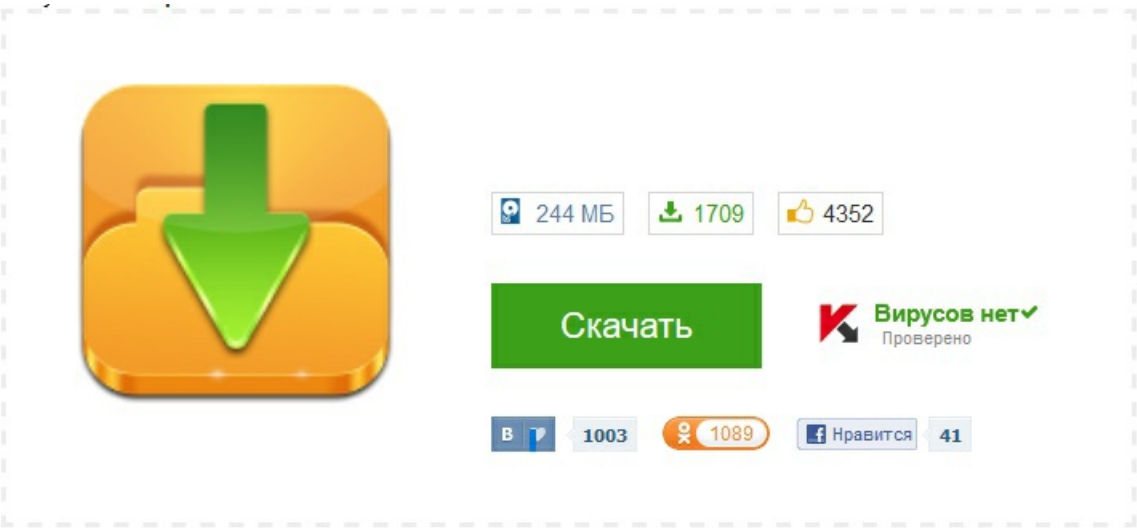образец бланка резюме на работу