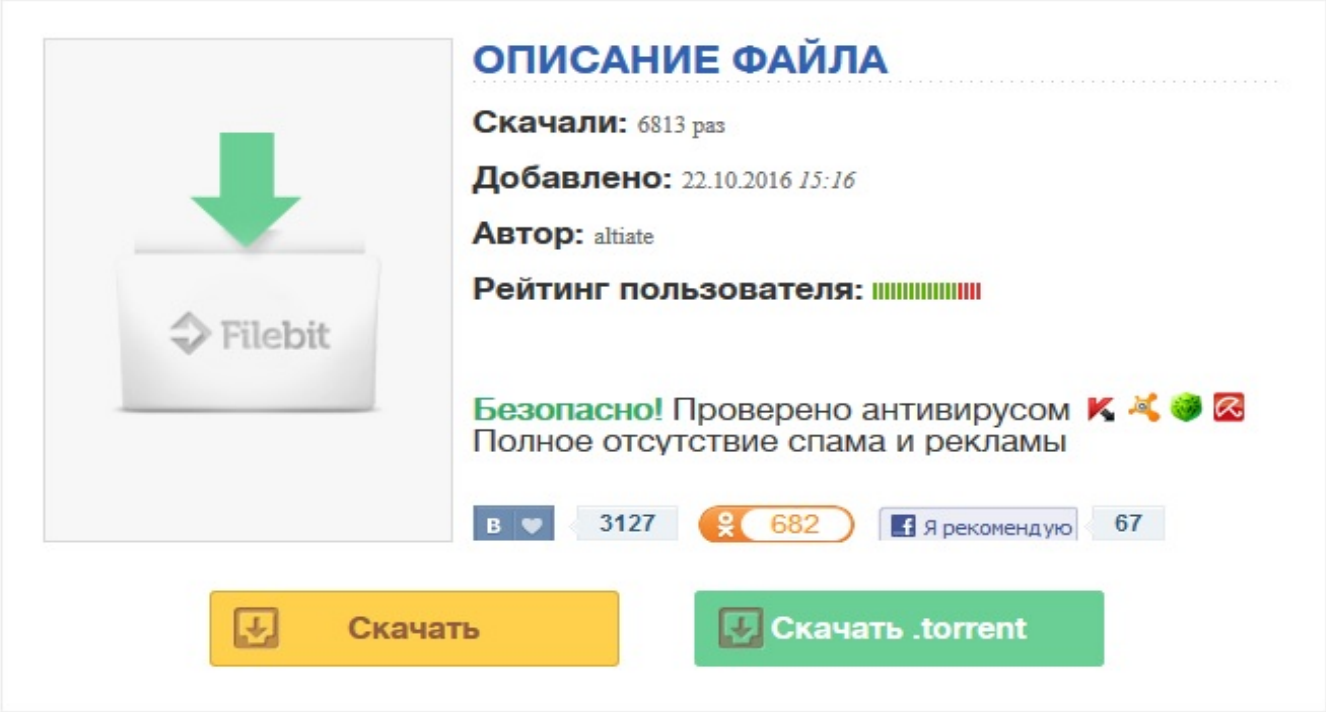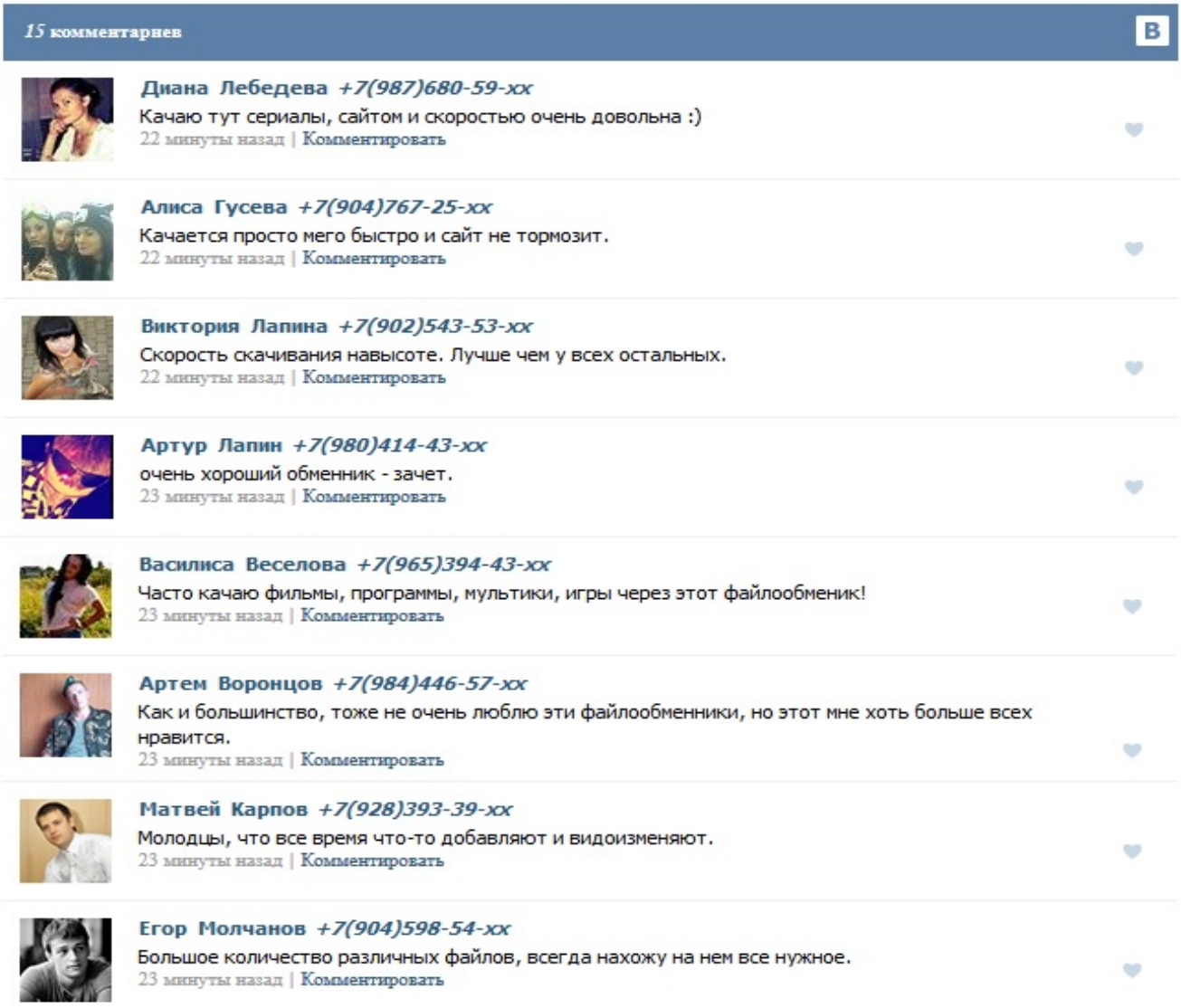форма адв 1 образец заполнения