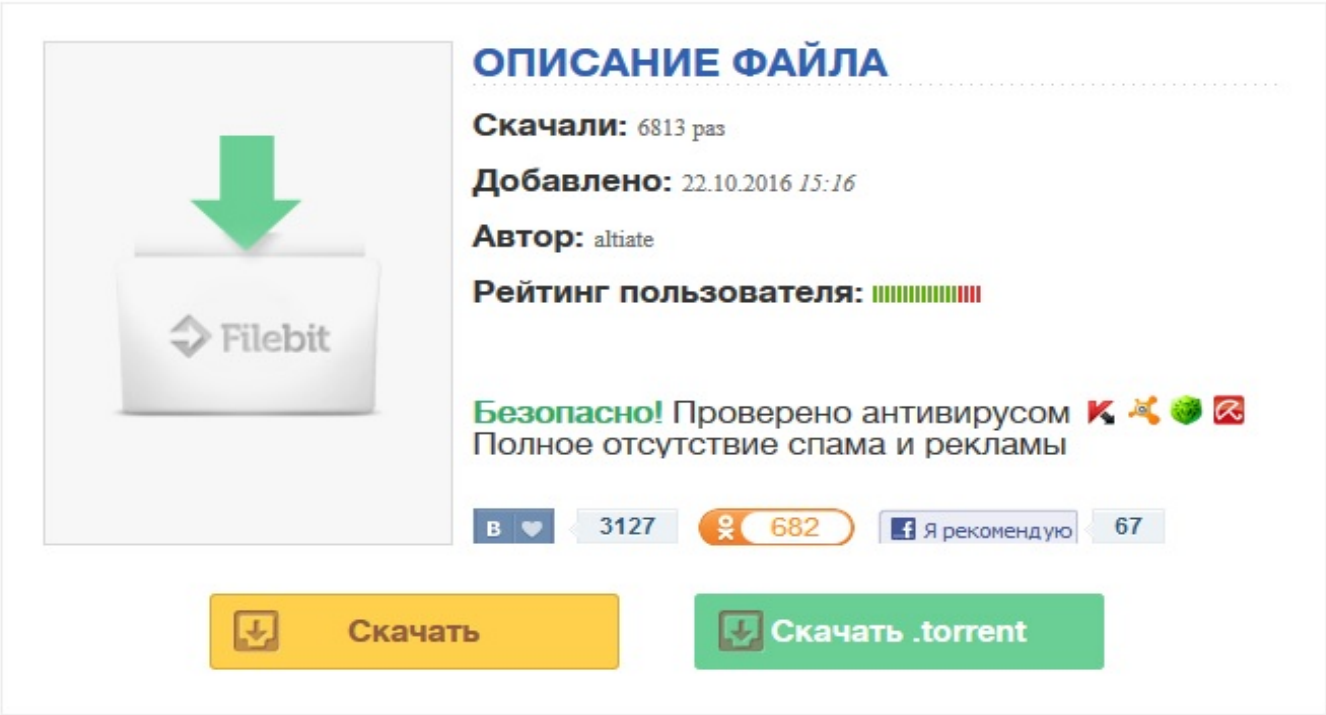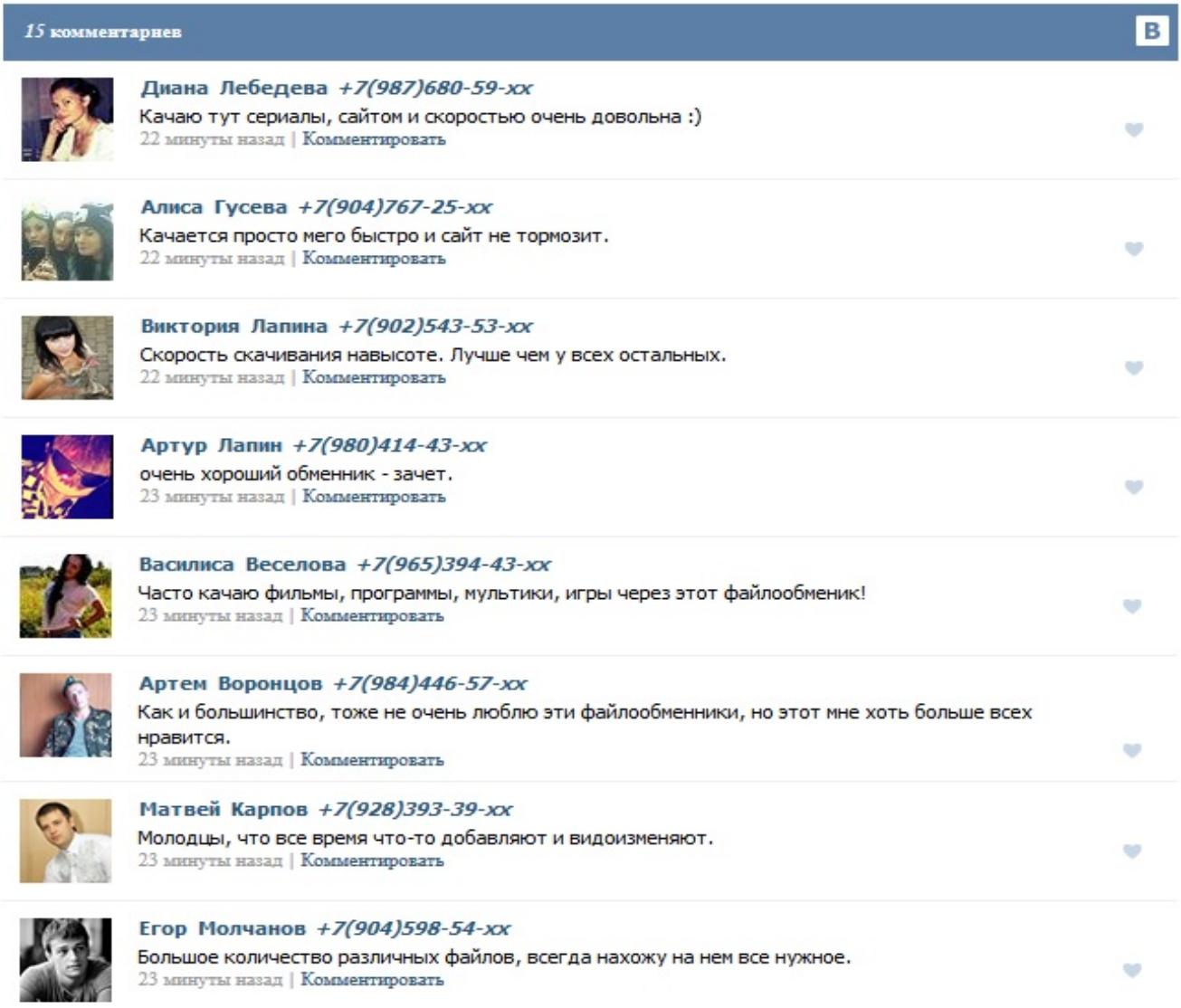**автобиография образец овд**