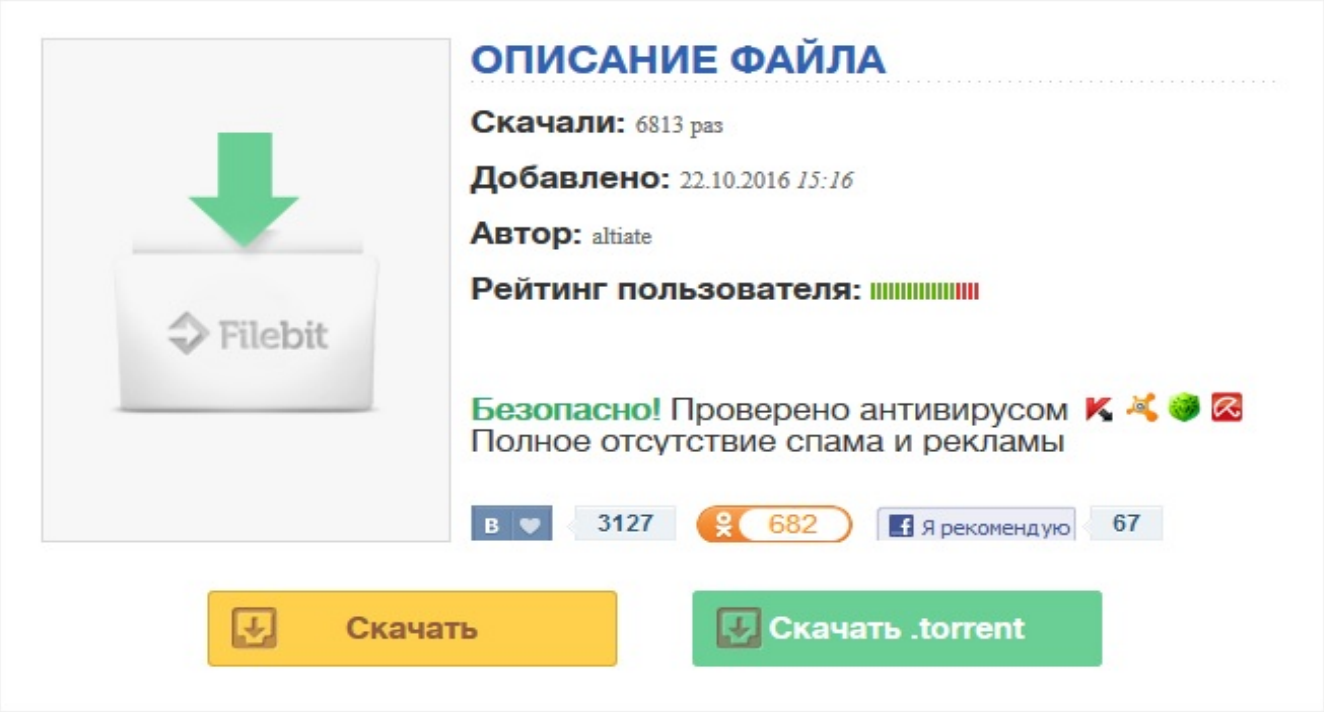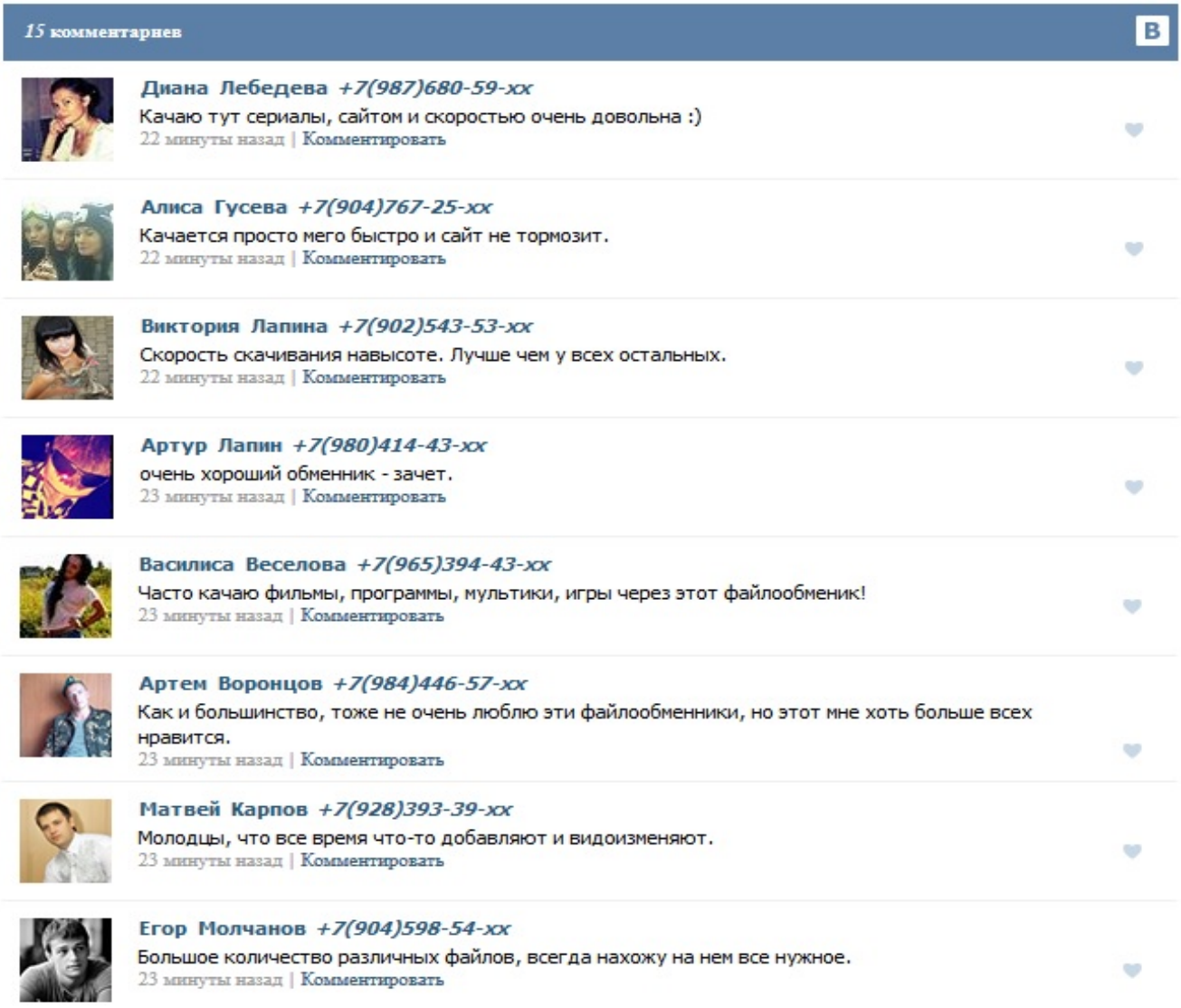бланк пропуска