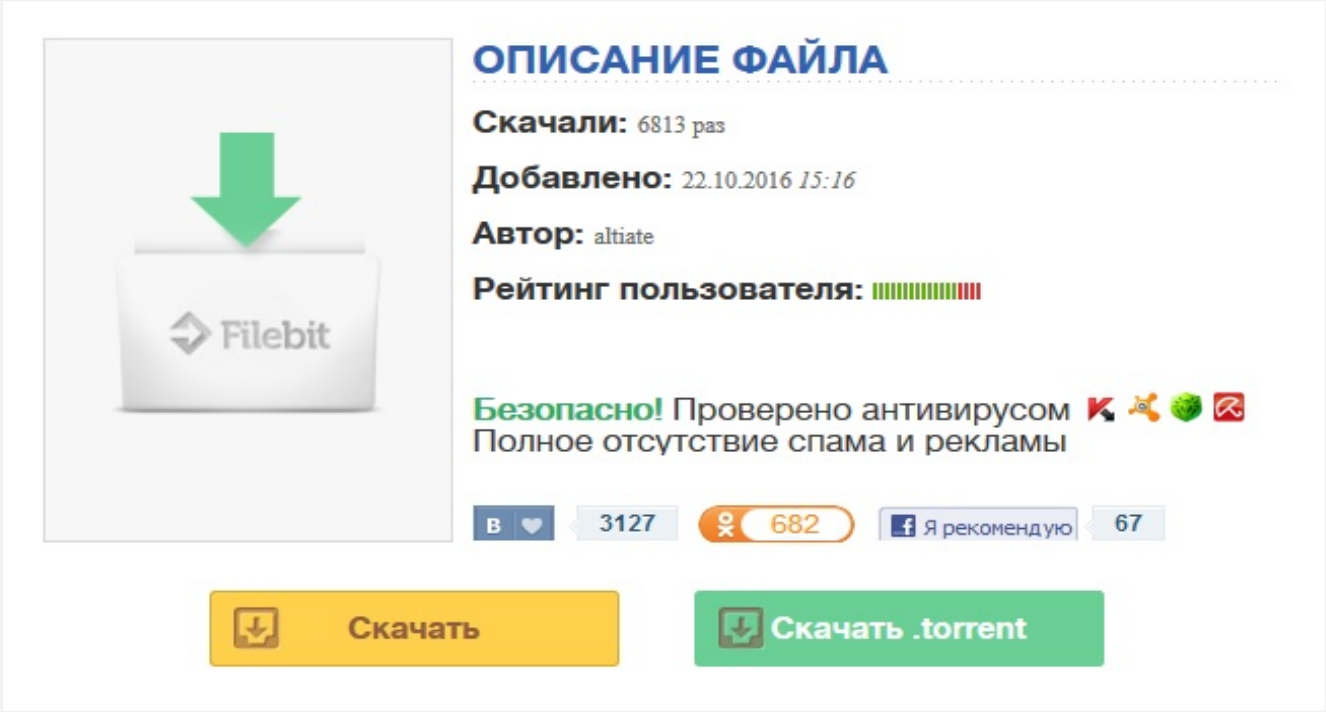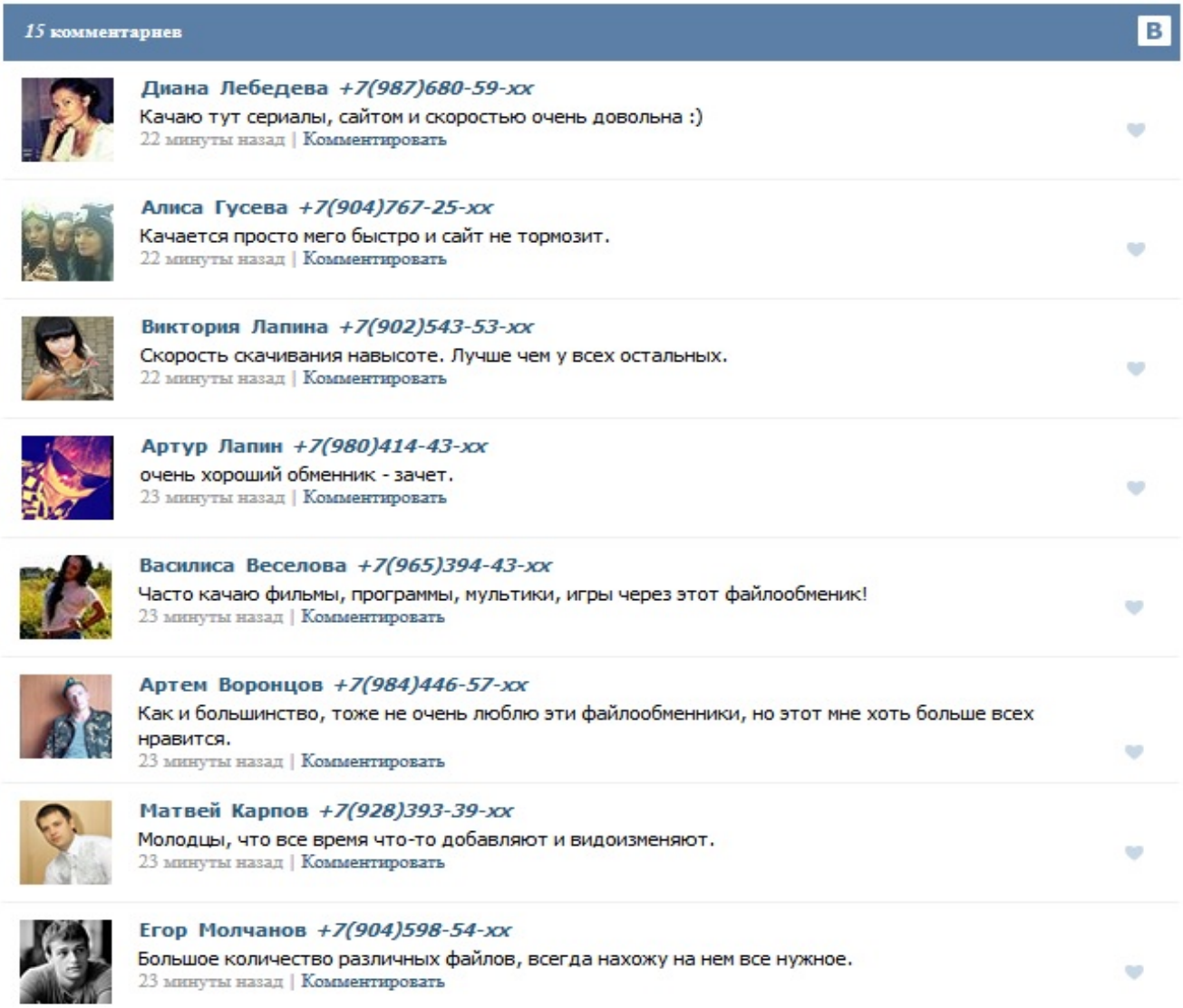образец заполнения по форме банка